

HOW TO APPLY

Candidates can apply online and no other mode of application will be accepted.

Candidates will be required to register themselves online through Bank's website <https://sbi.bank.in/web/careers/current-openings> - **Special Recruitment drive for Junior Associates 2026**. After registration candidates are required to pay the requisite application fee through online mode by using debit card/ credit card/ Internet Banking.

Helpdesk: In case of any problem in filling up the form, payment of fee/ intimation charges or receipt of Admission/call letter, queries may be made at telephone no. 022-22820427 (between 11:00 AM and 05:00 PM only on **Bank working days**) or lodge his/her query on <http://cgrs.ibps.in>

Candidates are advised not to forget to mention '**Special Recruitment drive for Junior Associates 2026**' in the subject of the email.

Pre-requisites for Applying Online: Candidates should have valid email ID & mobile no. which should be kept active till the declaration of results. It will help him/ her in getting call letter/ advice etc. by email/ SMS.

A. GUIDELINES FOR FILLING ONLINE APPLICATION:

- a. Candidates should first scan their **photograph, signature, left hand thumb impression, hand-written declaration** as detailed under guidelines for scanning the photograph and signature(**Annexure-II**).
- b. **The text for the hand-written declaration is as follows:**
"I, _____ (Name of the candidate), Date of Birth _____ hereby declare that all the information submitted by me in the application form is correct, true and valid. I will present the supporting documents as and when required. The signature, photograph and left thumb impression is of mine".
- c. **Left Thumb Impression:** If a candidate is not having left thumb, he/she may use his /her right thumb for applying)
- d. Candidates to visit Bank's website <https://sbi.bank.in/web/careers/current-openings> and open the appropriate Online Application Form, available under **Recruitment of Junior Associates**.
- e. Fill the application carefully. Once the application is filled in completely, candidates should submit the data. In the event of candidates not being able to fill the data in one go, they can save the data already entered. When the data is saved, a provisional registration number and password will be generated by the System and displayed on the screen. Candidates should note down the registration number and password. They can re-open the saved data using registration number and password and edit the particulars, if needed. This facility will be available three times only. Once the application is filled in completely, candidates should submit the data. No change/edit will be allowed thereafter. The registration at this stage is provisional.
- f. After ensuring the correctness of the particulars of the application form, candidates are required to pay fees through the payment gateway integrated with the application, following the instructions available on the screen.
- g. Fee can be paid by using debit card/ credit card/ Internet Banking by providing information as asked on the screen. Transaction charges for online payment, if any, will be borne by the candidates.
- h. On successful completion of transaction, e-receipt and application form with fee details will be generated, which may be printed for record. **Printout of Application Form is NOT to be sent to SBI.**
- i. If the online transaction is not successfully completed, please register again and make payment online.
- j. Candidates will be given an option to provide Aadhaar details in the online application form. Bank may conduct online Aadhaar verification of the candidate at different stages of the selection process.

B. GUIDELINES FOR SCANNING THE PHOTOGRAPH, SIGNATURE, LEFT HAND THUMB IMPRESSION AND HANDWRITTEN DECLARATION:

Before applying online, a candidate will be required to have a scanned(digital) image of his/ her photograph, signature, left hand thumb impression, handwritten declaration as per the specifications given in **Annexure-II**. Online application will not be registered unless candidates upload photo, signature, thumb impression, handwritten declaration as specified.

Note: i. In case the face in the photograph or signature or thumb impression or hand-written declaration is unclear, the candidate's application may be rejected.

- i. In case the photograph/ signature/ thumb impression/ handwritten declaration is unclear, candidate may edit his application and re-upload his photograph/ signature/ thumb impression/ handwritten declaration.