

POINTS TO BE NOTED

- After submitting your payment information in the online application form, please wait for the intimation from the server and DO NOT press Back or Refresh button in order to avoid double charge. For Credit Card users: All charges are listed in Indian Rupee. If you use a non-Indian credit card, your bank will convert to your local currency based on prevailing exchange rates.
- To ensure the security of your data, please close the browser window once your transaction is completed.
- After completing the procedure of applying online including payment of fees / intimation charges, the candidate should take a printout of the system generated on-line application form, ensure the particulars filled in are accurate and retain it along with Registration Number and Password for future reference. They should not send this printout to the Bank.
- Candidates are advised in their own interest to apply online much before the closing date and not to wait till the last date for depositing the fee/ intimation charges to avoid the possibility of disconnection/ inability/ failure to log on to the authorised Bank's website on account of heavy load on internet/ website jam.
- Bank does not assume any responsibility for the candidates not being able to submit their online application forms within the last date on account of the aforesaid reasons or for any other reason beyond the control of the Bank.
- Please note that the above procedure is the only valid procedure for applying. No other mode of application or incomplete steps would be accepted and such applications would be rejected.
- **Signature / Hand written declaration in CAPITAL LETTERS will NOT be accepted.**
- In case the face in the photograph or signature or left hand thumb impression or the hand written declaration is unclear / smudged, the candidate's application **may be rejected**.
- After uploading the photograph / signature / left hand thumb impression / hand written declaration in the online application form, candidates should check that the images are clear and have been uploaded correctly. In case the photograph or signature or left hand thumb impression or the hand written declaration is not prominently visible, the candidate may edit his/ her application and re-upload his/ her photograph or signature or left hand thumb impression or the hand written declaration, prior to submitting the online application form.
- Candidate should also ensure that photo is uploaded at the place of photo and signature at the place of signature. If photo in place of photo and signature in place of signature is not uploaded properly, candidate will not be allowed to appear for the exam and he/ she will be responsible for the same.
- Candidate must ensure that photo to be uploaded is of required size and the face should be clearly visible.
- All pdf files in respect of documents mentioned at 7.4 (i) to (vii) to be uploaded in online application should be of the specified size and be clearly visible so as to determine the eligibility or else, the candidate's application may be rejected.
- Bank may cancel/ change recruitment process for the post notified in this advertisement, at any stage, depending upon exigencies or otherwise. In case of cancellation of recruitment process, the candidates will be refunded application fees deposited by them while applying online.
- Bank's decision in respect of all matters pertaining to this recruitment will be final and binding on all the candidates.
- Any notice/ communication meant for the candidates displayed on Bank's website or conveyed to the Email ID mentioned in the application at the time of registration with the Bank, shall be deemed to be sufficient service of communication upon the candidate, for all purposes.
- Bank reserves the right to cancel the recruitment process partly/entirely at any time, if required, without issuing any further notice or assigning any reason thereof.

General Instructions

- Candidature at all stages of the recruitment process shall remain provisional, subject to verification of eligibility criteria and other supporting documents. Merely being shortlisted, appearing for the test/ interview, or inclusion in the merit list does not confer any right to appointment.
- At the time of interview/ joining, candidates must produce original certificates in proof of their educational qualifications, age, category, and other eligibility criteria as declared in the online application. Failure to produce such documents shall lead to cancellation of candidature.
- All information regarding the recruitment process – including test dates, result announcements, and interview schedules shall be made available only through the Bank's official website or sent to the candidate's registered e – mail address/ SMS.
- Not more than one application should be submitted by any candidate. In case of multiple applications, only the latest valid and completed application will be retained and the application fee/ intimation charges paid for the other multiple registration(s) will stand forfeited.
- Before applying, the candidate should ensure that he/ she fulfils the eligibility and other norms mentioned in this advertisement. Application, once submitted, will not be allowed to be withdrawn and the application fee/ intimation charges once paid, shall be neither refunded nor held in reserve for any other examination.
- The Bank would be free to reject any application at any stage of the recruitment process, if the candidate is found ineligible for the post. The decision of the Bank regarding eligibility of the candidates, the stage at which scrutiny of eligibility is to be undertaken, qualifications and other eligibility norms, documents to be produced etc. and any other matter relating to recruitment will be final and binding on the candidate. No correspondence or personal enquiries shall be entertained by the Bank in this regard. If any shortcoming(s) is/ are detected even after appointment, his/ her services are liable to be terminated.
- A recent, recognizable colour passport size photograph, which should be the same as the one uploaded in the online application form, should be firmly pasted on the call letter for online examination/ Interview and duly signed across by the candidate. Candidates are advised not to change their appearance till the recruitment process is complete. Failure to produce the same photograph at the time of online test/ interview may lead to disqualification. A candidate should ensure that the signature appended by him/ her in all the places viz. call letter, attendance sheet etc. and in all correspondences with the Bank in future should be identical and there should be no variation of any kind.
- Candidates belonging to SC/ ST/ OBC/ PwBD/ EWS categories will have to submit certificate in support of their claim at the time of Interview and at any stage as demanded by the Bank.
- No Travelling Allowance is payable to candidates who are called for the Online Test & LLPT. However, unemployed SC/ ST candidates who are called for Interview, will be paid actual to and fro 2nd Class Rail/ Ordinary Bus fare, in terms of Govt. guidelines, by the shortest route on production of evidence of travel i.e. Railway Receipt/ Ticket(s) for attending the Interview.
- The selected applicants, who are presently in employment, will be required to produce an unconditional, clear and valid discharge certificate / relieving letter certificate from their present employer before joining the service of the Bank.
- The appointment of the short-listed / selected candidate is subject to further completion of the prescribed pre-recruitment formalities, submission of notified documents, Execution of Service Indemnity Bond, submission of Medical Fitness Certificate issued either by Authorized Medical Officer of District Govt. Hospital or Medical Consultant appointed at any of the Controlling Offices of Punjab National Bank in the format prescribed.
- At the time of Interview/appointment, the candidates will be required to provide details regarding criminal case(s) charged/pending against him/her, if any. The Bank may also conduct independent verification, inter alia including verification of police records etc.
- The Bank reserves the right to deny the appointment depending upon such disclosure and/or independent verification.
- Bank takes no responsibility for any delay in/ non-receipt or loss of any communication.

- The candidates are advised to possess/ acquire valid Aadhaar card for the process. The Bank may conduct Online Aadhaar verification of the candidate/ scribe at different stages of the selection process.
- Any dispute arising out of and/ or pertaining to the process of recruitment under this advertisement shall be subject to the sole jurisdiction of the Courts situated at NCT of Delhi.
- Canvassing in any form will be a disqualification. The Bank will be comparing the responses of a candidate with those of other candidates to detect patterns of similarity. If as per the laid down procedure, it is suspected that responses have been shared and scores obtained are not genuine/valid, the Bank reserves the right to cancel the candidature of the concerned candidates, and such candidates will be disqualified. No representation in this regard shall be entertained.
- Request for change of contact number/ address/ email ID/ online examination centre/ LLPT exam centre/ Interview centre will not be entertained.
- In case any dispute arises on account of interpretation of version other than English, English version will prevail.
- Appointment of selected candidates is subject to their being declared medically fit as per the requirements of the Bank. Such appointment will also be subject to the Service, Conduct Rules & Policies of the Bank. Candidates are advised to regularly visit the Bank's website <https://pnb.bank.in/> under Recruitments/ Careers for updates/ notices/ instructions.