

### **Before applying, candidates should**

- Have a valid **personal email-id and mobile number**, which should be kept active till the completion of Recruitment Process. The Bank may send call letters for the examination and/ or other information to the registered email-id/ mobile number. In case of non-receipt of the communication/information due to technical defect, error or failure, the Bank shall not be responsible for the same. Candidates are advised not to change their email-id/ mobile number till the recruitment process is completed.
- **Scanned photograph, thumb impression, hand written declaration and signature as per specifications as given under guidelines at (Annexure I).**
- **The text for the hand written declaration** is as follows –  
“I, \_\_\_\_\_ (Name of the candidate), hereby declare that all the information submitted by me in the application form is correct, true and valid. I will present the supporting documents as and when required.”
- The signature, left thumb impression, the hand written declaration should be of the candidate and not of any other person.
- If at a later stage of selection process or appointment, the signature/ thumb impression/ the handwriting on the handwritten declaration of the candidate is found to be dissimilar / different as per Bank’s opinion and/or expert analysis, the candidature of the candidate will be cancelled.
- **Signature / Hand written declaration in CAPITAL LETTERS shall NOT be accepted and such applications/ applicants would be summarily rejected at any time of the process, including OT.**

### **O. General Instructions**

#### **(Please read carefully before filling up the application form)**

- i) The candidate must ensure that as on the cutoff date they fulfill all the eligibility criteria and possess all the proper documents in support with respect to age, educational qualifications, category etc. as stated in the advertisement. If found not eligible, the candidature will be cancelled at any stage of the recruitment process and if appointed, their services would be terminated without any notice or compensation.
- ii) Applications should be submitted only through the on-line mode through the Bank's website, after carefully going through all the instructions contained in General Instructions given in the advertisement and in the Application Form. No other means or mode of application form would be accepted.
- iii) On submission of the application, the candidates would receive a registration number and password, which he or she needs to retain for use in future.
- iv) Application should be filled only in English.

**v. Only 1 application should be submitted by a candidate. In case of multiple applications only the latest valid (complete) application will be accepted and the application fee / intimation charges paid for the other multiple registration(s) will stand forfeited. If found to have multiple attendance / appearances in the any of the selection processes, such candidatures will be summarily cancelled and if appointed, the services would be terminated.**

vi. Request for change of center for any of the Selection Processes shall not be considered / entertained. However, the Bank reserves the right to cancel or change or add any center, depending upon the response for the center.

vii. All educational qualifications, which the candidate intends to indicate in the application form, should have been obtained before the cut-off date, from recognized Universities or Institutions in India.

viii. The Bank reserves the right to modify or amend or reverse or cancel any or all of the provisions of the recruitment process including eligibility criteria.

ix. The Bank may at its discretion, re-hold OT, wherever necessary in respect of a center or venue or specific candidate(s) and/or all centers or all candidates.

x. Candidates would not be allowed for OT without the Call Letter. Duplicate call letter will not be issued.

xi. IRIS SCAN/BIOMETRIC DATA - The Bank, at various stages, may capture thumb impression or IRIS scan of candidates in digital format for iris/biometric verification for ascertaining genuineness of the candidates. Candidate to ensure that correct thumb impression or IRIS is captured at various stages and any inconsistency will lead to rejection of the candidature. In case any candidate is found to be not genuine, apart from taking legal actions against him/her, his/her candidature will be cancelled. Candidates are advised not to apply any external matter like mehendi, ink, chemical etc. on their hands or wear contact lenses.