

HOW TO APPLY

Candidates can apply online only and no other mode of application will be accepted.

Application Fees/ Intimation Charges Payable from 23.09.2026 to 06.10.2026 (only Online payment) both dates inclusive, shall be as follows:-

- Rs. 1000/- for each candidate.

Bank Transaction charges for Online Payment of application fees/ intimation charges will have to be borne by the candidate

A. PROCEDURE FOR APPLYING ONLINE

1. Candidates are first required to go to the official IBPS website www.ibps.in and click on the Home Page to open the link and then click on the option "CLICK HERE TO APPLY ONLINE" to open the Online Application Form.
2. Candidates will have to click on "CLICK HERE FOR NEW REGISTRATION" to register their application by entering their basic information in the online application form. After that a provisional registration number and password will be generated by the system and displayed on the screen. Candidate should note down the Provisional registration number and password. An Email & SMS indicating the Provisional Registration number and Password will also be sent. They can reopen the saved data using Provisional registration number and password and edit the particulars, if needed.
3. **Candidates are required to upload their:**
 - Photograph
 - Signature
 - Left Thumb Impression
 - A hand written declaration
 - Brief resume (pdf)
 - SSC/ SSLC/ 10th Standard or Equivalent Certificate
 - Documents in support of their identity and eligibility -pertaining to age, educational qualifications, experience etc.
 - Candidates will also be required to capture and upload their photograph through webcam or mobile phone during registration process.**as per the specifications given in the Guidelines for Scanning and Upload of documents (Annexure II).**
4. Candidates are advised to carefully fill in the online application themselves as no change in any of the data filled in the online application form will be possible/ entertained. Prior to submission of the online application form candidates are advised to use the "SAVE AND NEXT" facility to verify the details in the online application form and modify the same if required. No change is permitted after clicking on COMPLETE REGISTRATION Button.
5. **Mode of Payment**

Candidates can make the payment of requisite fees/ intimation charges through the ONLINE mode only. Candidates must keep the necessary details/documents ready to make Online Payment of the requisite application fee/ intimation charges.

Payment of fees/ intimation charges via ONLINE MODE

- a. Candidates should carefully fill in the details in the Online Application form at the appropriate places very carefully and click on the "COMPLETE REGISTRATION" button at the end of the Online Application format. Before pressing the "COMPLETE REGISTRATION" button, candidates are advised to verify every field filled in the application form. The name of the candidate or his /her father/husband etc. should be spelt correctly in the application form as it appears in the certificates/mark sheets. Any change/alteration found may disqualify the candidature.
- b. In case the candidate is unable to fill in the application form in one go, he/she can save the data already entered. When the data is saved, a provisional registration number and password will be generated by the system and displayed on the screen. Candidate should note down the Provisional registration number and password. An Email & SMS indicating the Provisional Registration number and Password will also be sent. They can reopen the saved data using Provisional registration number and password and edit the particulars, if needed. Once the application form is filled in completely, candidate should submit the data.
- c. The online application form is integrated with the payment gateway and the payment process can be completed by following the instructions.
- d. The payment can be made by using Debit Cards (RuPay/Visa/MasterCard/Maestro), Credit Cards, Internet Banking, IMPS, Cash Cards/ Mobile Wallets/ UPI by providing information as asked on the screen.
- e. After Final Submit, an additional page of the online application form is displayed wherein candidates may follow the instructions and fill in the requisite details.
- f. If the online transaction has not been successfully completed then candidates are advised to login again with their provisional registration number and password and pay the Application Fees/ Intimation Charges online.
- g. On successful completion of the transaction, an e-receipt will be generated.
- h. Candidates are required to take a printout of the e-receipt and online application form. Please note that if the same cannot be generated then online transaction may not have been successful.

Note:

- After submitting your payment information in the online application form, please wait for the intimation from the server, DO NOT press Back or Refresh button in order to avoid double charge.
- For Credit Card users: All charges are listed in Indian Rupee. If you use a non-Indian credit card, your bank will convert to your local currency based on prevailing exchange rates.

- To ensure the security of your data, please close the browser window once your transaction is completed.
6. After completing the procedure of applying online including payment of fees / intimation charges, the candidate should take a printout of the system generated online application form, ensure the particulars filled in are accurate and retain it along with Registration Number and Password for future reference. They should not send this printout to the IBPS. Please note that the particulars mentioned in the online application cannot be edited and will be considered as final and no change/modification/correction will be allowed after submission of the online application form. Candidates are hence advised to fill in the online application form with the utmost care as no correspondence regarding change/modification/correction of any details will be entertained. IBPS will not be responsible for any consequences arising out of furnishing of incorrect and incomplete details in the online application form or omission to provide the required details in the online application form.
Note: The mobile number and email ID, registered in the application form should be active and maintained by the candidate till the conclusion of the recruitment process.
 7. An email/ SMS intimation with the Registration Number and Password generated on successful registration of the application will be sent to the candidate's email ID/ Mobile Number specified in the online application form as a system generated acknowledgement. If candidates do not receive the email and SMS intimations at the email ID/ Mobile number specified by them, they may consider that their online application has not been successfully registered.
 8. An online application which is incomplete in any respect such as without proper passport size photograph, signature, left thumb impression, hand written declaration, SSC/SSLC/10th Standard or Equivalent certificate and other certificates, uploaded in the online application form/ unsuccessful fee/intimation charges payment will not be considered as valid.
 9. Candidates are advised in their own interest to apply online much before the closing date and not to wait till the last date for depositing the fee / intimation charges to avoid the possibility of disconnection/ inability/ failure to log on to the official IBPS website www.ibps.in on account of heavy load on internet/website jam.
 10. IBPS does not assume any responsibility for the candidates not being able to submit their online application forms within the last date on account of the aforesaid reasons or for any other reason beyond the control of the IBPS.
 11. Please note that the above procedure is the only valid procedure for applying. No other mode of application or incomplete steps would be accepted and such applications would be rejected.
 12. Any information submitted by an applicant in his/ her online application form shall be binding on the candidate personally and he/she shall be liable for prosecution/ civil consequences in case the information/ details furnished by him/ her are found to be false at a later stage.